

Affidavit and Revenue Certification

ST. HELENA PARISH TOURIST COMMISSION

ENTITY NAME

ST. HELENA PARISH Parish

GREENSBURG, LA (City), State

**ANNUAL SWORN FINANCIAL STATEMENTS AND
CERTIFICATION OF REVENUES \$50,000 OR LESS (if applicable)**

The annual sworn financial statements are required by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues \$50,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(l)(1)(c)(i).

Personally came and appeared before the undersigned authority, PAULINE C. HOLDEN (officer name), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of ST. HELENA PARISH TOURIST COMMISSION (entity name) as of December 31, 2011, and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

(Complete if applicable)

In addition, PAULINE C. HOLDEN (officer name), who, duly sworn, deposes and says that ST. HELENA PARISH TOURIST COMM. (entity name) received \$50,000 or less in revenues and other sources for the year ended December 31, 2011, and accordingly, is not required to have an audit for the previously mentioned year.

Pauline C. Holden
Officer Signature

Sworn to and subscribed before me this 29th day of June, 2012.

E. Lynn Singleton
NOTARY PUBLIC
Barroll # 12102

Officer's Name PAULINE C. HOLDEN

Officer's Title TREASURER

Address POST OFFICE BOX 613

GREENSBURG, LOUISIANA 70441

Phone/Fax/E-mail (225) 222-6276 (225) 222-6878 pfholden@centurytel.net

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date JUL 11 2012

Please return the completed form by March 31 to Office of Legislative Auditor – Local Government Services,
Post Office Box 94397, Baton Rouge, LA 70804-9397

Statement B

ST. HELENA PARISH TOURIST COMMISSION (Agency Name)

**Statement of Cash Receipts and Disbursements
For the Year Ended December 31, 2011**

	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>
RECEIPTS (Provide Brief Description):			
1. POLICE JURY & SHERIFF TAX REVENUE	\$ 10,230.50	\$ 0	\$ 10,230.50
2. CERTIFICATE OF DEPOSIT REDEMPTION		2,288.08	2,288.08
3.			
4.			
5.			
6. Total receipts (add lines 1 - 5)	\$ 10,230.50	\$ 2,288.08	\$ 12,518.58
DISBURSEMENTS (Provide Brief Description):			
7. OFFICE OCCUPANCY & OFFICE OPERATIONS	\$ 7,028.17	\$ 0	\$ 7,028.17
8.			
9.			
10.			
11.			
12.			
13. Total Disbursements (add lines 7 - 12)	\$ 7,028.17	\$ 0	\$ 7,028.17
14. Increase (or decrease) in fund balance (Line 6 minus line 13)	\$ 3,202.33	\$ 2,288.08	\$ 55,490.41
15. Fund Balance at beginning of year (**see below)	\$ 28,061.70	\$ 2,288.08	\$ 25,773.62
16. Fund balance (deficit) at end of year (Add lines 14-15) --This amount also goes on line 12, Statement A	\$ 31,264.03	\$ 0	\$ 31,264.03

**** This is the "Fund Balance At End Of Year" From Last Year's Report**

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Government Services, Post Office Box 94397, Baton Rouge, LA 70804-9397

Statement A

ST. HELENA PARISH TOURIST (Agency Name)
COMMISSION

Balance Sheet, on December 31, 2011

	General Fund	Other Fund	Total
ASSETS (balances at end of year) -Give brief description:			
1. Cash and cash equivalents on hand	\$ 31,264.03	\$ -0-	\$ 31,264.03
2. Investments (fair value) on hand			
3. Office furnishings (Cost of desks, etc)			
4. Equipment (Cost of fax machine, etc)			
5. Other (describe)			
6. Total Assets (add lines 1 - 5)	<u>\$ 31,264.03</u>	<u>\$ -0-</u>	<u>\$ 31,264.03</u>
LIABILITIES AND FUND BALANCE (at end of year):			
7. Liabilities (give brief description):			
8.	\$ 0	\$ 0	\$ 0
9.			
10.			
11. Total Liabilities (add lines 7 - 10)	0	0	0
12. Fund balance (amount from Line 16 on Statement B)	31,264.03	0	31,264.03
13. Other	0	0	0
14. Total Liabilities and Fund Balance (add lines 11 - 13)	<u>\$ 31,264.03</u>	<u>\$ 0</u>	<u>\$ 31,264.03</u>

Note: Total Assets should equal Total Liabilities and Fund Balance.

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SHPSO-Sales Tax Acct
P.O. Box 456, Greensburg, LA 70441

Transaction List

From 07/01/11 To 02/29/12

All Accounts

Acct No. Number / Type	Date	Account Description Description	Debit	Credit	Net Change
			108,120.75	0.00	108,120.75
<u>48000.008</u>		<u>SHP-Tourist Commission</u>			
3058	07/31/11	St. Helena Tourist commission	2.88		
3067	08/31/11	St. Helena Tourist commission	238.06		
3077	09/30/11	St. Helena Tourist commission		VOID	
3087	09/30/11	St. Helena Tourist commission	126.34		
3097	10/31/11	St. Helena Tourist commission	231.84		
3106	11/30/11	St. Helena Tourist commission	217.92		
			817.04	0.00	817.04
<u>48000.009</u>		<u>Refund of sales tax revenues</u>			
3068	08/31/11	Grancor Enterprises Inc.	773.00		
3078	09/30/11	AAON		VOID	
3088	09/30/11	AAON	29.94		
			802.94	0.00	802.94
<u>48000.010</u>		<u>SHP-Police Jury-Waste Collection</u>			
3056	07/31/11	Police Jury Waste Collection	42,033.15		
3065	08/31/11	Police Jury Waste Collection	54,653.74		
3075	09/30/11	Police Jury Waste Collection		VOID	
3085	09/30/11	Police Jury Waste Collection	52,220.13		
3095	10/31/11	Police Jury Waste Collection	51,065.97		
3104	11/30/11	Police Jury Waste Collection	55,793.95		
3112	01/10/12	Police Jury Waste Collection	45,282.12		
3123	02/16/12	Police Jury Waste Collection	92,418.48		
3135	02/29/12	Police Jury Waste Collection	41,118.93		
			434,586.47	0.00	434,586.47
Transaction Total					0.00

Transaction Count: 674